



## Activity Consent Form – YOUNG LEADERS' DAY 2021

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1 February 2021

Dear Parent/Carer

Your child is invited to attend the **Young Leaders Day** at the Brisbane Convention Centre on **Wednesday, 24 February 2021.**

The National Young Leaders Day aims to challenge students to reach their own personal goals as well as motivating them to achieve the goals of those that they are leading. On the day students will listen to a diverse range of high profile leaders, which it is hoped will inspire them to identify their own leadership qualities and help serve their fellow students and school community.

### **Activity Details:**

All students will be required to meet at the Kurwongbah State School Administration Block by 7.15am to depart on a school bus promptly at 7.30am.

Details of the School Leaders' Day excursion are as follows:-

- Date:** Wednesday 24 February 2021
- Dress:** School Check Uniform (Hat/Caps included and Badge)
- Food:** Children will need to bring their Morning Tea and Lunch (in a small backpack).
- Other:** A note pad/folder and pen/pencil required for note taking. Students may bring money to purchase items/souvenirs, students may bring mobile phones or camera with them on the day.
- Transport:** Bus-Depart Kurwongbah State School 7.30am, arrive Brisbane Convention Centre 8.30am.  
Depart Brisbane Convention Centre 2.40pm arrive back at Kurwongbah State School at approximately 3.40pm.

**Actual Conference Times:** 9.00am – 2.30pm

**Supervisors:** Miss Bernard & Mr Brown

**Activity Costs:** **\$40.00** (The actual cost is \$68.00 per student but the school is subsidising each student's entry and bus fare to the value of \$28.00) **Payable by Monday, 15 February 2021**

Kurwongbah State School is a cashless school. Preferred payment method is BPOINT (using the BPOINT link on the invoice emailed to you). Payment can also be made by QParents, EFTPOS or Cheque/Money Order (payable to Kurwongbah State School). **Payment must be made by Monday, 15 February 2021. No late payments can be accepted.**

Students will be required to be collected by their parents from Kurwongbah State School Administration at **3.40 pm** approximately. I, Miss Bernard, will be contactable by mobile phone (Ph: 0429 852 247) if we are running late. Should your child be sick on the day of the Leaders' Day excursion, please ring me in the morning on my mobile phone. We have been advised that there will be no refund on the cost of the excursion.

### **Refund guidelines for activities:**

At Kurwongbah State School we are committed to providing a safe and supportive learning environment for students, staff and volunteers. This commitment includes the health and safety of staff and students when conducting curriculum activities in the school or in other locations.

School excursions and camps enhance a student's learning by providing opportunities for the student to participate in activities, both curriculum-related and recreational, outside the normal school routine. All planned school excursions are approved by the Principal and endorsed by the Parents and Citizens Association.

State schools are able to charge a fee for:

- An educational service including materials and consumables not defined as instruction, administration and facilities for the education of the student;
- An education service purchased from a provider other than the school where the provider charges the school; and
- A specialised educational program.

A school fee is directed to the purpose for which it is charged.

School fees for excursions and camps are calculated on a cost recovery only basis, according to the number of students who have indicated their attendance.

Participation of students in an excursion or camp is indicated through payment of the excursion or camp fee and provision of a permission form completed by the parent/carer.

As the school budget cannot meet any shortfalls in funding for an excursion or camp due to the subsequent non-participation of a student who had previously indicated attendance of the activity, fees already paid for an excursion or school camp may be refunded in full or in part or not at all, having regard to the associated expenses incurred and the circumstances of the non-participation.

If a parent/carer wishes to apply for a refund due to their child's non-participation in an excursion or camp activity, they may do so by completing a Request for Refund form available from the school office. Where possible, the request should include the receipt relating to the payment for which a refund is being sought.

If you wish for your child to participate in this activity, please complete the attached consent form and return to: Miss Bernard in the Admin Block. If your child is unable to attend, please let Miss Bernard know ASAP so another child will be able to participate.

For further information about the activity, please contact Ailsa Bernard on 3481 4333.

Yours sincerely

Ailsa Bernard  
Deputy Principal  
Kurwongbah State School



Please return this form to your **School Office** by **Monday 15 February 2021**

**Privacy notice**

The Department of Education is collecting the personal information requested in this form in order to:

- obtain lawful consent for your child to participate in the activity;
- help coordinate the activity;
- respond to any injury or medical condition that may arise during, or as a result of the activity; and
- update school records where necessary.

The information will only be accessed by authorised school staff and will be dealt with in accordance with the confidentiality requirements of, as applicable, s.426 of the Education (General Provisions) Act 2006 (Qld), the Information Privacy Act 2009 (Qld), and/or the Privacy Act 1988 (Cwlth).

The information will not be disclosed to any other person or agency unless the disclosure is authorised or required by law, or you have given the department permission for the information to be disclosed.

**Activity risks and insurance**

Please note that the Department of Education does not have personal accident insurance cover for children/students. If your child is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may also be covered by your provider. Any other costs must be covered by parents/carers. It is up to all parents/carers to decide what types and what level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow your child to participate in this activity.

**Consent**

By signing this form I agree that:

- I have read all of the information contained in this form in relation to the activity (including any attached material) and I am aware that the department does not have personal accident insurance cover for students/children.
- I give consent for my child, \_\_\_\_\_ in \_\_\_\_\_ (class), to participate in the Young Leaders' Day activity on Wednesday 24<sup>th</sup> February 2021.
- I will pay to the school the costs detailed in this consent form for my child's participation in the activity.
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment my child may reasonably require, including contacting my child's doctor.
- I accept liability for all reasonable costs incurred by the department in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the department the full amount of those costs.
- I have provided the school all relevant details of my child's medical or physical needs on registration /enrolment and where relevant have updated this information.

Parent/Carer's name: \_\_\_\_\_ (Please print)

Parent/Carer signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Additional medical information**

The school collected medical information about your child at registration/enrolment. This information is stored electronically in OneSchool. If there is any new or updated medical information, please contact the school office for a Change of Details Advice Form prior to the activity.

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Payments can be made using the Credit Card slip below. Please complete and forward to the School Office.

**KURWONGBAH STATE SCHOOL - CREDIT CARD PAYMENT SLIP**

Please charge my: ☐ Visa ☐ Master Card

**Credit Card  
Number:**

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Expiry Date: \_\_\_\_/\_\_\_\_

Amount: \$ \_\_\_\_.

In payment of: Young Leaders' Day Student Name: \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Cardholder's Signature: \_\_\_\_\_