

Dear Parents & Students of Kurwongbah State School,

School photos are on Tuesday 28th - Wednesday 29th July 2020. Photos will be taken of all classes, individual portraits and requested family photos.

Soon all students will receive their own unique envelope. It is very important you keep this safe as it has Unique ID that you need to order online!

PAYING ONLINE

1. Jump on our website www.CapricornPhotography.com.au
2. Ensure the 'envelope' tab is selected
3. Enter the Unique ID Code from your envelope to login to our secure shopping cart.
4. Complete your order and write the receipt number on the back of the envelope.
5. Hand this envelope in at the time of the student's individual photo
 - Siblings - You can now order for multiple siblings at once HOWEVER you must enter the Unique ID for each student. Complete your order for your first student, then click the "Order for another" button to login with your Second student's Unique ID and so on.
 - Family - These can only be ordered by logging in with the Family Unique ID found at the top of a YELLOW ENVELOPE. The yellow envelopes are available from the school office. You must hand in this yellow envelope along with an individual white envelope.

PAYING WITH CASH

1. Complete both sides of the envelope
2. Enclose your cash payment with the correct change
3. Hand this envelope in at the time of the student's individual photo
 - Siblings need to be ordered separately. Eg hand in both envelopes.
 - Family photos need to be ordered on a YELLOW ENVELOPE, which you can collect from the school admin office. If you do not fill out a yellow envelope your family photo may not get taken.

*****Please check that your student's name is spelled correctly on the prepaid envelope as this is how it will appear at the bottom of the class photo.*****



PRODUCT PRICELIST 2020

Value Packs:

Value Pack - Jumbo (class photo plus Jumbo portrait set).....	\$40.00
Value Pack - Mega (class photo plus Mega portrait set).....	\$35.00
Value Pack - Standard (class photo plus Standard portrait set).....	\$33.00
Value Pack - Mini (class photo plus Mini portrait set).....	\$30.00



Portrait Sets:

Jumbo Portrait set: (Mega portrait set + 8x10" portrait).....	\$30.00
Mega Portrait set: (Standard portrait set + two "5x7s, 4 Key ring size and 6 locket size).....	\$25.00
Standard Portrait set: (Mini portrait set + two 5" x 3 1/2", 3 mini wallets, Calendar).....	\$23.00
Mini Portrait set: (One 5x7", two wallets and bookmark).....	\$20.00

Class Group	\$20.00
Class Funny.....	\$15.00

Class and Portrait Folder	\$30.00
(8x12 inch laminated, presentation folder with the student's individual portrait & class photo)	

Family Photos:

Mini Family Set (One 5x7" and four wallets).....	\$20.00
Standard Family Set (Mini set + One 6x4", two 5x3.5" and two bookmarks).....	\$23.00
Mega Family Set (Mini & Standard sets + two 5x7s, 4 key ring size and 6 locket size).	\$25.00

Graduation Folders:

Please note due to official Covid-19 guidelines this year the Year 6 Graduation folder will use a composite layout rather than a traditional group photo. A composite consists of each student's portrait with their full name underneath. Graduation folders are available individually as well as in Graduation Value Packs.

Special Groups *NEW PROCESS* - orders for special groups can be placed after portrait & class orders have been delivered. Instructions on how to order special groups will be included with those orders.

A notice regarding Covid-19 procedures

Like a lot of people we are very excited to be back at work! But we understand that this is still a privilege and we must take care to ensure we are meeting all restrictions and guidelines.

To ensure this happens, we have reviewed our on-location procedures and added new protocols, including but not limited to:

- Sanitising common areas in between classes
- Re-configuring studio set up to accommodate social distancing guidelines
- Monitoring and limiting how many students and staff are in any indoor shooting areas at the same time

If you would like to learn more, contact us at (07) 3846 6391 or info@capricornphotography.com.au