



## Activity consent form – Prep Lab Kids Incursion

### Privacy Statement

The Department of Education is collecting the personal information in this form in order to:

- obtain consent for the named child/student to participate in the named off-site activity;
- help coordinate the off-site activity;
- respond to any injury or medical condition that may arise during or as a result of the off-site activity; and
- update school records where necessary.

The information will only be accessed by authorised departmental staff. The information will not be disclosed to any other person or agency unless we have your consent or we are required or authorised by law to do so e.g. in compliance with relevant [Queensland Chief Health Officer's Directions](#).

18 May 2022

Dear Parent/Carer

On **Tuesday 14<sup>th</sup> June 2022 (week 9)** we will be attending an incursion called 'Lab Kids' as part of our Science unit.

The aim of the activity is for the children to consolidate their understanding that objects are made of materials that have observable properties. Students will discover how to examine familiar objects using their senses and describe the properties of the materials. It forms part of our current science unit 'Our Material World'.

### Activity details:

The children will be attending a presentation in the hall where they learn about the different states of matter (solid, liquid and gas) and how this affects different materials. They will be learning about the properties of materials and their purpose.

The children will also be attending a hands-on session where they will interact with some play-based science equipment suitable for prep children.

Students should wear their school uniform and suitable shoes.

Activity costs: **\$13.65 per student**

Kurwongbah State School is a cashless school. Preferred payment method is BPOINT (using the BPOINT link on the invoice emailed to you). Payment can also be made by QParents, EFTPOS or Cheque/Money Order (payable to Kurwongbah State School). **Payment must be made by Friday 10<sup>th</sup> June 2022. No late payments can be accepted. Permission forms due by Friday 10<sup>th</sup> June 2022.**

### Refund Guidelines for Activities:

At Kurwongbah State School we are committed to providing a safe and supportive learning environment for students, staff and volunteers. This commitment includes the health and safety of staff and students when conducting curriculum activities in the school or in other locations.

School excursions and camps enhance a student's learning by providing opportunities for the student to participate in activities, both curriculum-related and recreational, outside the normal school routine. All planned school excursions are approved by the Principal and endorsed by the Parents and Citizens Association.

State schools are able to charge a fee for:

- An educational service including materials and consumables not defined as instruction, administration and facilities for the education of the student;
- An education service purchased from a provider other than the school where the provider charges the school; and
- A specialised educational program.

A school fee is directed to the purpose for which it is charged.

School fees for excursions and camps are calculated on a cost recovery only basis, according to the number of students who have indicated their attendance.



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Participation of students in an excursion or camp is indicated through payment of the excursion or camp fee and provision of a permission form completed by the parent/carer.

As the school budget cannot meet any shortfalls in funding for an excursion or camp due to the subsequent non-participation of a student who had previously indicated attendance of the activity, fees already paid for an excursion or school camp may be refunded in full or in part or not at all, having regard to the associated expenses incurred and the circumstances of the non-participation.

If a parent/carer wishes to apply for a refund due to their child's non-participation in an excursion or camp activity, they may do so by completing a Request for Refund form available from the school office. Where possible, the request should include the receipt relating to the payment for which a refund is being sought.

If you wish for your child/student to participate in the activity, please complete this consent form and return **to the Office**.

For further information about the activity, please contact Kurwongbah State School on 3481 4333 or email [ystep4@eq.edu.au](mailto:ystep4@eq.edu.au) (Yolanda O'Hanlon).

Leanne Odorico  
Principal  
Kurwongbah State School

Yolanda O'Hanlon  
Prep Science Teacher

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## PLEASE NOTE

Please return this form to your **School Office** by **Friday 10 June 2022**

### Activity risks and insurance

Please note that the Department of Education does not have personal accident insurance cover for children/students. If your child is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may also be covered by your provider. Any other costs must be covered by parents/carers. It is up to all parents/carers to decide the type/s and level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow the child/student to participate in this activity.

### Consent

By signing this form, I agree to all the following statements:

- I have read all of the information contained in this form in relation to the activity (including any attached material)
- I am aware that the department does not have personal accident insurance cover for students.
- I give consent for the named child/student, \_\_\_\_\_ in \_\_\_\_\_ (class) to participate in the identified activity.
- I will pay to the school the costs detailed in this consent form for the child/student's participation in the activity.
- I agree to and understand the refund policy as it applies to this excursion (see Activity costs)
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment the child/student may reasonably require, including contacting their doctor.
- I accept liability for all reasonable costs incurred by the department in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the department the full amount of those costs.
- I have provided the school with all relevant details of the child/student's medical or physical needs on registration /enrolment and where relevant have updated this information.
- I give consent for student contact information to be shared in relation to this activity in compliance with relevant [Queensland Chief Health Officer's Directions](#).

Parent/Carer	Name:			
	Phone number:			
	Email address:			
	Signature:		Date:	

### Additional medical information

The school collected medical information about your child at registration/enrolment. This information is stored electronically in OneSchool. Please give full details of any new or updated medical information which may affect your child's full participation in the activity described in the form.

### You may also wish to update/provide the following optional information<sup>#</sup>:

Name of child/student's medical practitioner: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Medicare No.: \_\_\_\_\_

Private Health Insurance Company (if applicable): \_\_\_\_\_ Membership No.: \_\_\_\_\_

<sup>#</sup>If a registration/enrolment form for your child was completed or updated since October 2012 and these details have not changed, this information will already be recorded in OneSchool.

☐ I would like this additional information to be recorded in OneSchool records.

✂-----  
**Payments can be made using the Credit Card slip below. Please complete and forward to the School Office.**

### KURWONGBAH STATE SCHOOL - CREDIT CARD PAYMENT SLIP

Please charge my: ☐ Visa ☐ Master Card

**Credit Card Number:**

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Expiry Date: \_\_\_\_/\_\_\_\_

Amount: \$ \_\_\_\_\_

In payment of: **Prep Lab Kids Incursion**

Student Name: \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_